

Wilmington Turners By-Laws

Article I

Name

The name of the society is the Wilmington Turners. The same is a member of the American Turners. The name "organization" or "society" when used in these by-laws shall mean the Wilmington Turners.

Article II

Purpose

Section 1: The society is organized for the purpose of promoting health and physical education, cultural education, and rational thinking for the entire family group, in order to advance the health, happiness and progress of mankind, through:

- A. Planned programs of health and physical education for the development of a sound body;
- B. Planned programs of cultural education for the development of a sound mind;
- C. Planned recreational and social programs for all members of the family group; and,
- D. Participation in worthy civic projects, both local and national.

Article III

Membership

Section 1:

- A. Active members: Active members shall be not less than twenty one years old to participate in society activities and contribute to its support through payment of required dues and assessments.
- B. Honorary Members: Members who have been members of the society for forty consecutive years or persons who by furthering the aims of the society through exceptional contributions to its general welfare, are given honorary membership status as an expression of appreciation by the society. They are entitled to participate in all society activities. Application for such status is subject to the approval by 2/3 majority of the Board of Directors and said status is subject to review and majority approval of the Board. In each case, payment of all of the annual membership contribution shall be waived by the Board of Directors. Honorary Memberships to the American Turners shall be awarded per their guidelines.
- C. Life-Long Members: Life –Long members are those who have been members of the society for twenty-five consecutive years. Payment of all membership contribution, excepting per capita taxes, shall be waived.
- D. Youth Members: Members who are under the age of 21 (under 18 with parental consent) may join and will have limited access to the facility and shall not be eligible to vote or hold an office

within the organization. Youth members whose parents are members will only be responsible to pay the annual national per capita.

Section 2: Applicants for admission to the society must be of good character, and must either be citizens of the United States or must legally reside in the United States. No applicant expelled from any society of the American Turners within the last five years, or excluded within one year prior to the application shall be admitted.

Section 3: Sponsors who shall be members of good standing shall secure application blanks for a candidate from the membership secretary or other officer of the Board.

Section 4: Every candidate will fill out an application for membership and pay their first annual dues which will be submitted with the application to the membership secretary.

Section 5: The membership secretary shall present the application at the next regular meeting. The names of all applicants shall be read at the next general meeting of the society at which time their applications are to be acted upon. Should there be any objection a vote will be called. If less than 1/3 of the votes of the members present at the meeting are cast against the admission, the applicant is declared accepted. If more than 1/3 of the votes are cast against them, the applicant is refused. Should an applicant be refused, their membership fee will be refunded in full.

Section 6: The voting must take place in absence of the applicant, and each applicant shall be voted upon on an individual basis. Only members present can participate in voting, either for, against, or not voting. Votes to be tabulated and recorded by the recording secretary.

Section 7: Duties of Members

- A. To pay annual dues and or assessments as determined to be due by the Board of Directors and approved by the society. Annual dues shall be due and payable on September 1st, and shall be considered delinquent after October 1, of each year. Delinquent members shall be dropped from the society unless excused under the provisions of Article VI, Section 2 (G). New applicants accepted for membership after June 30 will be required to pay a full year's dues and will be credited for the following full membership year.
- B. Decent conduct in the society as well as in and about the premises.
- C. Punctual appearance at the meetings and activities.
- D. To give notice to the society of any change of address within 30 days.
- E. Members who desire to withdraw from the society or transfer to another Turner Society shall be bound to meet their obligations and to give written notice of their desire.

Section 8: Rights of Members

- A. A member shall have the right to participate in all general or special meetings of the society.
- B. A member shall have the right to participate in physical, athletic, and social activities as long as he obeys the rules of the Board of Directors and or the respective committee or activity.

- C. A member is entitled to join various committees, sections or groups of the society providing he conforms to rules established for the activity.
- D. A member is entitled to introduce guests to the activities of the society according to the rules established by the society.

Article IV

Duty Violations & Consequences

Section 1: Duty Violations

A member who acts contrary to the principles and statutes of the American Turners or the Wilmington society, or the by-laws of the society, or who calumniates or insults its members, or possesses information against an applicant precluding him/her from membership and withholding same from the Board of Directors or from the society, or divulges deliberations held in private meetings, shall be remanded to the Board of Directors for appropriate action.

Section 2: Consequences

- A. The following punishments for violation of membership duties are to be meted out by the Board of Directors.
 - 1. Oral or written reproof.
 - 2. Revocation of voting and discussion rights for a definite period not to exceed 6 months.
 - 3. Suspension of all rights detailed in paragraphs under Article III, Section 10.
 - 4. Expulsion, with the right to apply for reinstatement when he has cured such defaults occurring from unfulfilled society obligations.
 - 5. Expulsion, without right of reinstatement.
 - 6. If, in the judgment of the Board of Directors other punishments are warranted, the Board is empowered to act accordingly.
- B. All charges, complaints, appeals and punishments will be handled by the society Board of Directors in accordance with Article V of these by-laws.
- C. A member to be punished by a written reproof shall be summoned to appear before the next Board of Directors meeting where the citation of reproof shall be read in a private session.
- D. A member in default of society financial obligations or other society claims for a period of 3 months and offers no valid excuse for such default may, 2 weeks after the date of a written warning, be expelled by action of the society.

Article V

Charges, Complaints & Appeals

Section 1: Charges

- A. A charge or accusation consists of notifying the Board of Directors of facts or omissions which, if proved, are subject to penalties.
- B. Charges May be Proffered:
 - 1. By a member or members - Against a member or members of the same or some other society before the society to which the accused belongs.
 - 2. By the society itself of the Board of Directors - Against a member or members of the society or some other society before the society to which the accused belongs.
- C. Hearing Process:
 - 1. When accusing a member, the charge shall be referred to the Board of Directors of the society for trial and judgment. At least two weeks prior to the session at which the trial or hearing is to be held, the accused shall be given written notice of the time and place of such trial or hearing, and a copy of the charges preferred against him.
 - 2. The majority of the Board of Directors may suspend an accused member, pending final determination of the charges preferred against him, or, in case of emergency, pending the filing of such charges.
 - 3. Notice of the date of trial or hearing sent to the address on record of the accused member by means of the regular registered United States mail service, shall be deemed to be ample and proper notice of said trial or hearing.
 - 4. Upon failure of the accused member to appear, after due notice of date set for the trial or hearing, as provided in Article V Section 1.C paragraph 3, the Board of Directors may proceed to act on the charges preferred as though the accused were present, and render judgment accordingly.
- D. The Board of Directors shall be competent to proceed to trial only if 80% of its seated members are present. It shall take 2/3 majority of the Board of Directors to render a decision or judgment. If the accuser or the accused be a member of the Board, the case shall be tried by a special trial committee.
- E. If the accused or accuser shall declare his/her disbelief in the impartiality of the Board of Directors, the accused shall be referred to a special trial committee, said trial committee to be elected by the members of the society at a regular meeting.
- F. Request for a trial committee must be made to the society in writing. The special trial committee is to consist of seven (7) members; all must be present to conduct trial and a 2/3 majority vote to render a decision.
- G. The judgment pronounced by the Board of Directors or the trial committee shall be recognized as the decision of the society without further ratification.
- H. At the session of the Board of Directors, or the trial committee at which the proceedings take place, the charges shall first be explained by the presiding officer, then the accuser shall provide evidence, testimony and/or witnesses to prove the charges. The accused have the right to cross-

examine the accuser or any witness or examine any evidence against him. The accused may then call witnesses on his behalf, subject to cross-examination by the accuser.

- I. The accused shall have the privilege of being represented by counsel, who must be a member of the society and who may cross-examine the witnesses. The same privilege of cross examination shall be granted to the accusers' counsel, who also must be a member of the society.
- J. After the close of the testimony, the accuser or his counsel and thereupon the accused or his counsel, shall have the right to present arguments.
- K. Deliberations relative to the judgment shall take place in secret sessions, from which all persons shall be excluded who are not members of the tribunal trying case.

Section 2: Complaints

- A. Complaints consist of notifying the Board of Directors in writing of acts or omissions, for the purpose of causing issuance of mandatory order or injunction, and eventually the determination of reciprocal rights and duties.
- B. Orders and injunctions issued in consequence of complaints must be obeyed by the party against whom they are directed. If not obeyed, the official body that issued the order or injunction may impose a penalty or file formal charges under Article V. In this case, punishment shall be the same as in the case of judgment rendered in consequence of charges.

Section 3: Appeals

- A. In appeals, the sequence of tribunals shall be as follows: District Council, District Convention, National Council, and National Convention.
- B. The highest tribunal for members, according to the penalty imposed, shall be:
 - A. In case of suspension, the District Council.
 - B. In case of expulsion, the National council. In this case, appeal to the District Convention shall be omitted.
- C. For districts, the National Convention shall in all cases be the only appellate tribunal.
- D. No appeal may be taken in case of acquittal by the tribunal having original jurisdiction. Such acquittal is final.

Section 4: General Rules

- A. Accusations and defamatory insinuations must not in any way be made public. If, however, well-founded reasons exist for making a charge or a complaint, it shall be the duty of the member or society in question to bring such charge or complaint before the Board of Directors.
- B. A member, either before or after decision of the trial tribunal, may at any time within one year petition in writing for a new trial or reopening of the case, if sufficient cause is shown that newly discovered evidence can be presented to establish the innocence of the accused. If a new trial is denied, an appeal may be taken from such decision.
- C. In appeal, the appellant must, within thirty days after being informed of the judgment, or after notice thereof was forwarded to him, inform the other part and the tribunal that rendered the last judgment, of this intention to appeal to the tribunal to which the case is appealed. The day

on which notice of judgment was given as well as the day on which the appeal was forwarded or submitted, shall be excluded from said period of thirty days. The National council may grant an extension of time in case of appeals to the National Convention. Appeals to the convention must be sent to the National Council.

- D. The tribunal from which a case may be appeals, shall, as soon as notified by the appellant, send the appellate tribunal all papers and documents pertaining to the case.
- E. Suspension or expulsion may be decreed for any violation of the principals or statutes of the American Turners, or for any violation of the By-Laws of the society, or for a violation of the rules governing the conduct of members of the society.
- F. If the penalty be suspension or expulsion, the member shall be divested of his rights in the society, except the right of appeal, as hereinbefore provided, and said member shall be exempt from his obligations. If this appeal should be successful, he cannot be compelled subsequently to discharge his obligations for the period of his exclusion.
- G. If the penalty imposed be expulsion, and the National Council should reverse the judgment and acquit the accused, then in case of an appeal to the National Convention the judgment rendered by the tribunal having original jurisdiction shall remain in force, provided not less than eighteen months have elapsed since adjournment of the National convention proceeding. If, however, less than eighteen months have elapsed, the National Council shall be authorized to decide whether or not the original judgment shall remain in force until the convention shall have passed upon the case.
- H. The recording secretary of the society has a duty and obligation to maintain a record of all hearings and proceedings to be available if any appeal is taken.

Article VI

Board of Directors

Section 1: Voting members consist of the president, vice-president, recording secretary, membership secretary, treasurer, athletic coordinator and trustees.

Section 2: Duties of the Board of Directors

- A. The Board of Directors must have a meeting at least once every month. It must meet at the desire or invitations of the president and/or a majority request of the board members. A quorum consists of at least 5 members of the board.
- B. The board conducts the general management and administration in society affairs and the discharge of all such business which has not been specifically assigned by the society to a special committee. It shall receive reports and recommendations from all committees and officers with authority to accept or reject recommendations.
- C. It is their duty to oversee all activities of the society.
- D. It has power to investigate the application of all memberships and must submit a report about these to the society.

- E. All purchases over \$1,000.00 that are not ordinary purchases shall be approved by the Board of Directors.
- F. It shall be empowered to employ or discharge employees necessary for the operation of the society.
- G. It is also authorized to exempt members who are unable to pay their dues or assessments, and/or extend the time for payment for a certain period; (e.g., retired or disabled members) to investigate and decide complaints and charges, impose penalties for misconduct, violations of rules, negligence of duties; to settle disputes occurring among member; to recommend expulsions and accept resignations in accordance with the provision of these by-laws.
- H. If a member of the Board of Directors is absent from three consecutive board meetings without sufficient reason, or is negligent in his duties as officer in such positions, and as determined by unanimous vote of remaining members of the board, may declare the position as vacant and propose a special election or appointment to the society for remaining term of office.

Article VII

Duties of Officers

Section 1: President

The President shall preside at all meetings and preserve strict order.

- A. He/she is the representative of the society in general if not otherwise determined by statute or resolution. He/she has the right to call the Board of Directors to meetings or, in extraordinary cases, to call general meetings of the society.
- B. All important correspondence, contracts, and vouchers must be signed by him/her.
- C. Is ex-officio member of every section and committee and shall participate at those meetings as much as possible. May fulfill by appointment, for a period of one year and with approval of the Board of Directors, all positions and committee chairmanship not filled by elections and may, with the approval of the Board of Directors, remove such appointees which in his/her opinion should be considered derelict in their duties.
- D. Should inspect the books of all officers and committees. Should give the society a general report at the conclusion of his office.
- E. Shall appoint members to be delegates to the Middle Atlantic District.
- F. Shall represent the society with the Treasurer in meetings regarding all financial/tax matters and shall report those matters to the Board of Directors.

Section 2: Vice-President

The Vice-President will assist and aid the president in his/her official duties and assume the duties and responsibilities of the president during his absence or indisposition. Shall succeed to the office of President upon the death, resignation, or removal of the President.

- A. Shall supervise and coordinate the necessary publicity of the society and shall be chairman of the cultural education committee as directed by the Board of Directors.
- B. Shall report directly to the President.

Section 3: Recording Secretary

The Recording Secretary must keep the minutes of the general meetings, including a list of officers present. Must also keep minutes of the Executing Board members present.

- A. Shall inform officers and committee chairman of meetings and decisions pertaining to the function of their respective committees.
- B. Shall maintain an up-to-date copy of the by-laws of the society and its amendments.
- C. The corporation seal is in his/her custody and he attends to all necessary documentation.
- D. Will assist the Membership Secretary.
- E. Shall coordinate with the Treasurer to file all necessary documents to the Delaware Alcoholic Beverage Commission.
- F. Shall coordinate with the treasurer regarding all communications received from the Delaware Alcoholic Beverage Commission will inform the Board of Directors of these communications. In addition, shall maintain an up-to-date edition of the ABC rules and regulations.

Section 4: Membership Secretary

The Membership Secretary has to keep an exact record of the accepted and departed members and proposed candidates, must keep in good order the list of names and the directory of the members. Will collect and record all dues or assessments. Will remit the received sums to the appropriate financial institution to upon receipt, sign all membership cards, and report monthly to the society. Will assist the recording secretary.

Section 5: Treasurer

The Treasurer manages the finances of the society, keeps all books of accounts pertaining thereto and must report to the society every month. The money vouchers have to be paid by him/her only if they are signed by the President.

- A. Shall prepare for and be required to have his books and records audited by the auditing committee annually. The audit must be done in October as well as when a new treasurer is appointed or elected and a report of their findings shall be made to the society at the next general meeting.

- B. Shall represent the society with the President in meetings regarding all financial/tax matters and shall report those matters to the Board of Directors.

Section 6: Trustees

- A. The Board of Trustees will consist of six elected members. Each member will serve three consecutive years or terms. Two new members will be elected every year or annually.
- B. One trustee shall be appointed by the Board of Directors to be house manager. The house manager will supervise the receipts, expenditures and supplies of the facility. He will keep the necessary records and books and give a monthly report about the stock, receipts and expenditures to the Board and turn over the receipts to the treasurer upon receipt.
- C. They shall direct and supervise the operation housekeeping and care of the society's physical facilities, including the repair and maintenance of all halls and equipment owned and/or leased by the society.
- D. They shall recommend and be responsible for the purchase of goods, equipment and services necessary to the good and welfare of the society.
- E. They shall recommend and, with Board of Directors approval, hire and supervise personnel necessary to the care and maintenance of the physical plant and all equipment.
- F. If a member of the Board of Trustees is absent from three consecutive trustee meetings called by the chairman or regular scheduled trustee meetings without sufficient reason, or is negligent in his/her duties as an elected member in such position as determined by a unanimous vote of the other trustees, a recommendation may be made to the Board of Directors that the position in question be declared vacant. The position will be filled by the president under Article VII, Section 1(c).

Article VIII Conflict of Interests

Section 1: Purpose

The purpose of the conflict of interest policy is to protect this tax-exempt organization's (Wilmington Turners Society) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Section 2: Definitions

- A. Interested Person
Any director, principal officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
- B. Financial Interest
 1. A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
 2. An ownership or investment interest in any entity with which the Organization has a transaction or arrangement,

3. A compensation arrangement with the Organization or with any entity or individual with which the Organization has a transaction or arrangement, or
4. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Organization is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under Section 2-B, a person who has a financial interest may have a conflict of interest only if the appropriate governing board or committee decides that a conflict of interest exists.

Section 3: Procedures

A. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees with governing board delegated powers considering the proposed transaction or arrangement.

B. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Board of Director or General meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

C. Procedures for Addressing the Conflict of Interest

1. An interested person may make a presentation at the governing board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
2. The president of the board of directors shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
3. After exercising due diligence, the board or committee shall determine whether the Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
4. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the board or committee shall determine by a majority vote of the disinterested members whether the transaction or arrangement is in the Organization's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

D. Violations of the Conflicts of Interest Policy

1. If the board or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
2. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the board or committee determines the member has failed to disclose

an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Section 4: Records of Proceedings

The minutes of the board and all committees with board delegated powers shall contain:

- A. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the board's or committee's decision as to whether a conflict of interest in fact existed.
- B. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Section 5: Compensation

- A. A voting member of the board who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- B. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization for services is precluded from voting on matters pertaining to that member's compensation.
- C. No voting member of the board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Organization, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Section 6: Annual Statements

Each director, principal officer and member of a committee with board delegated powers shall annually sign a statement which affirms such person:

- A. Has received a copy of the conflicts of interest policy,
- B. Has read and understands the policy,
- C. Has agreed to comply with the policy, and
- D. Understands the Organization is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Section 7: Periodic Reviews

To ensure the Organization operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- A. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
- B. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Organization's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Section 8: Use of Outside Experts

When conducting the periodic reviews as provided for in Section 7, the Organization may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the board of its responsibility for ensuring periodic reviews are conducted.

Article IX

Standing Committees

Section 1: Executive Committee

- A. The committee shall consist of the President, Treasurer, Recording Secretary and the House Manager.
- B. They shall be tasked with meeting regarding urgent, personnel, disciplinary (personnel) or legal matters.
- C. They shall meet as needed, and the President shall report monthly to the society.

Section 2: Athletic Committee

- A. The committee shall consist of the chairman (elected by the society) and no less than two members representing each of the various athletic activities plus any additional personnel (appointed by the chairman) necessary to the fulfillment of its duties.
- B. They shall meet as needed, and the chairman shall report monthly to the society.
- C. The committee shall plan, coordinate, and conduct the athletic programs and have jurisdiction over all athletic equipment and supplies.
- D. The committee shall make recommendations to the Board of Directors concerning the purchase, care and maintenance of equipment and supplies and the employment of such outside personnel, instructors necessary for the proper and efficient fulfillment of its program.

Section 3: The Cultural Education Committee

- A. The vice-president of the society shall be the chairman of this committee and shall appoint committee members selected from all sections of the society.
- B. Meetings shall take place as necessary. Debates, lectures or other social entertainments for the advancement of mental culture shall be arranged and managed by the committee. A monthly report will be submitted to the society at the general meeting.

Section 4: Entertainment, Social and Fundraising Committee

- A. The committee shall consist of the chairman appointed by the President and the chairman shall appoint additional members as needed. They shall meet as needed.
- B. The committee shall be responsible for planning all Entertainment, Social and Fundraising activities.
- C. A monthly report will be submitted to the society at the general meeting.

Section 5: The Auditing Committee

- A. The committee shall consist of three members, who shall not be members of the executive committee. The Vice President shall be the chairman. The books of all officers and committees may be inspected at any time by this committee. They shall submit a report of audit to the society each year.
- B. The society may request a special audit at anytime.

Section 6: The Hall Committee

- A. The committee shall consist of a chairman (appointed by a majority vote of the Board of Directors). The Chairman will appoint at least two members approved by the Board of Directors to assist him in his duties.
- B. The chairman shall be responsible to schedule the rentals of the society's halls, facilities, and equipment, and will record the monies received, if any, for such use, submitting a report monthly to the Board of Directors.
- C. The committee shall maintain a central calendar of hall rentals and events, as well as records of their actions.

Article X

Election of Officers

Section 1: Election of officers will take place every year the night of the regular general meeting in January. All officers are elected for one year unless described otherwise in these by-laws. All officers will start their term of office at the order of "new business" at the regular general meeting in January. No member shall be eligible for office until he has been a member in good standing for at least one full year.

- A. The President will appoint a Nominating Committee of not less than three members at the September general meeting. The committee shall present a slate of prospective candidates at the December general meeting. Nominations shall be posted at the conclusion of the December general meeting. The committee shall be dissolved at the conclusion of the December general meeting. All nominees must have previously signified their acceptance and meet the other qualifications of these by-laws.
- B. At the December meeting, the president will appoint three members of the society as election judges. They will have an alphabetical list of all members of the society, which will be supplied to the judges by the Membership Secretary. The judges will supervise the election.
- C. Nominations may be made from the floor at the January general meeting, providing the nominees are present or have previously signified their acceptance and meet the other qualifications of these by-laws. The name of the members who do not decline to be candidates shall be entered into the minute book. Every nomination must be supported by at least three members, which can be the nominating committee.
- D. Elections:

- a. At the January general meeting the President shall read the nominations as provided by the Nominating Committee.
- b. At the opening of the meeting the judges shall verify that only members are present. Each member of the society will have one vote.
- c. The President shall call for the election of each office one at a time.
- d. For each office, the President shall present the nominees and request any additional nominations from the floor. Providing the nominees are present or have previously signified their acceptance and meet the other qualifications of these by-laws. When there are no additional nominations from the floor, the nominations shall be closed and a vote shall be taken.
- e. Upon completion of each office, the judges will present the results to the general meeting and record the results in the minute book.
- f. If a tie exists in any one or more offices, the judges will prepare a special election immediately after the results have been announced at the general meeting. Only those candidate ties will be voted on. Each candidate shall be given the floor for two minutes. The procedure will be the same as outlined in this article.
- g. Every officer is eligible for re-election except the president who, may not succeed himself in office for more than three consecutive terms. The Treasurer and Membership secretary shall be elected for a staggered two year term. Trustees shall be elected for staggered 3 year terms.
- h. To qualify for an elected office of the society, all nominees or candidates must be a member in good standing and have abided by the principles and by-laws of the society.

Article XI

Meetings

Section 1: The society will meet monthly on the first Wednesday of every month except the months of June and July, unless holidays or other unusual circumstances necessitate a change. At least three days' notice shall be given if a meeting is changed.

- A. Special meetings can be called upon resolution of the Board of Directors, or upon order of the president, or upon written demand of at least 25 members. In such instances, due notice of the time and purpose of the meeting must be given by mail to the members.
- B. A quorum consists of at least 5 members if no other definitions are provided in the by-laws.
- C. All resolutions of the meeting must be in harmony with the by-laws and are passed by majority vote of the members present.
- D. Meetings will be run in accordance with Robert Rules of Order and these by-laws.

Section 2: Business Routine

- A. Opening of the Meeting
- B. Reading of the minutes of the last and/or special meetings.
- C. Treasurer's Report
- D. Proposal for membership and action
- E. Reading of correspondence and invoices
- F. Reporting of committees
- G. Old Business
- H. New Business
- I. Adjournment

This agenda may be changed at any time at the discretion of the Board of Directors.

Article XII

Amendments

Section 1: Proposed amendments to the by-laws shall be submitted in writing, with endorsement by seven members, to the Board of Directors, who will submit it to the general membership with its recommendation within thirty days after receipt.

Notice of amendments properly submitted shall be mailed to the society members, at addresses appearing on society membership records, not less than two nor more than four weeks prior to the society meeting at which it is to be submitted to vote. Said notice shall set forth the proposed amendment verbatim. Amendments submitted correctly and properly at a society meeting shall be voted upon and become effective if approved by a two-thirds majority of the members present.

Article XIII

Dissolution

Section 1: This society shall be considered an organization until its members shall have become less than twenty-five members or until such time as the District or National Executive Committee shall determine that it has violated a stature of the American Turners and exclude it from membership in that organization, in which case the society shall have the right of appeal.

- A. In the event of the dissolution of this society, all remaining assets shall be paid, delivered, transferred, assigned and conveyed to the American Turners, a national organization in trust.